

WHPTSA Website

Web site URL <https://www.whitneyhighptsa.org/>

Registration

New members can register online, instead of using the paper form. Please encourage online registration during various events by using iPad or laptops. Training can be arranged for volunteers if informed ahead of time.

We have revised the online form to include two parents and two students. Paper form will be revised to reflect this change as well. Registration is not complete till membership fee is paid.

Registration done using paper forms need to be entered manually using the admin backend feature.

Registration will require confirmation of the email before one could get the login credentials via email. This is required for subsequent login. We can temporarily disable this feature during schedule pick up days.

Forgot password feature can be used to send the password to your email.

Renewal

Members need to renew every year by updating the profile and paying the membership fee. This is much easier than filling the paper form every year and is strongly recommended.

Renewal done using paper forms need to be entered manually using the admin backend feature.

Member Search

Use this admin feature before registering online to avoid duplicate registrations.

Payment

Can be made online via Paypal using credit cards. This will automatically update the database.

Cash/check payments need to be entered manually using the admin backend feature.

Payment will be split into membership fee (\$15) and rest as donation. This can be readjusted using the admin backend feature.

Receipt will be sent to the email from Paypal.

Public Donation

Can be made without registration using paypal.

Membership Card

Paid members can print the card online (wallet size). Make sure to inform members about this feature.

Tax receipt

Paid members can print their Tax receipt online. Make sure to inform members about this feature.

Reports

Admin feature to monitor membership activities, statistics etc.

Accounting

Various payment reports available using the admin backend feature.

Email Campaigns

Emails can be sent to selected groups using this admin backend feature

Volunteer sign up

Both members and non members can sign up online.

Facebook Group

URL <https://www.facebook.com/groups/whptsa/>

Please use this group and encourage others to use it to stay informed about the upcoming events.